

# The Catholic School of Saint Gregory The Great 2023-2024



## Full Governing Body (FGB) Governance – Organisation and Structure

**Governors** – decisions, accountability, challenge, finance and the deployment of resources.

**Head teacher and SLT** – day to day operations and management.

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| <b>Full Governing Board:</b> 10 Governors (6 Foundation, 2 Parent, 1 Head teacher, 1 Staff)<br><b>Chair:</b> Anna Elliott <b>Vice Chair:</b> Owen Holbrook<br><b>Meetings:</b> 6 times a year<br><b>Function:</b> The strategic direction of the school - Monitoring school standards of performance and improvements - Pupil progress - Use of Pupil Premium Grant - Allocated finance (budget/SFVS) - Quality of Leadership - Management and Governance - Effectiveness of whole school leadership – Accountability - SEF and SDP - Resources & delegations - Quality of teaching - Staffing appointments - Succession planning - Safeguarding and health and safety - Pupil behaviour and safety - Equality - Well-being- Care and maintenance of the school assets – Buildings -Facilities and learning environments - Statutory requirements - Policies and procedures – Marketing - School web site. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                 |
| <b>Strategic Steering Group:</b> Chair & Vice Chair, Chairs of Committees / Panels, Head teacher<br><b>Meetings:</b> Twice a year<br><b>Function:</b> Vision, Long term plans, Emergencies meetings.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                 |
| Committees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                 |
| <b>Curriculum and standards</b><br><b>Chair:</b> Anna Elliott<br><b>Meetings:</b> 8 times a year<br><b>Function:</b> School standards – Pupil progress and their outcomes - Quality of teaching and learning - School improvement –Target setting – Attendance and behaviour –School key priorities - Curriculum policies and schemes of work – Safeguarding - Extended Schools activities - Equality statement - Effectiveness of Inclusion systems and routines – Pupil Premium and use of PE funding.                                                                                                                                                                                                                                                                                                                                                                                                   | <b>Personnel (Staffing and pay)</b><br><b>Chair:</b> Owen Holbrook<br><b>Meetings:</b> once a year<br><b>Function:</b> Quality of teaching and other staffing issues - Appraisal protocols for teachers, TA's, Admin and other support staff - Appointment of staff - Safeguarding - Induction of new governors & staff / students - Personnel/staffing policies – especially pay and progression - School Teachers Pay and Conditions – Monitoring staffing issues – School CPD/INSET. | <b>Resources</b><br><b>Chair:</b> Andy Rozwadowski<br><b>Meetings:</b> 6 times a year<br><b>Function:</b> Setting the budget - Monthly monitoring of the budget - Financial management (SFVS) - Pupil Premium Grant / PE funding - School assets - The school premises and facilities - Maintenance - Development projects - Rolling programmes for maintenance - Accessibility plan - Health and Safety - Site security. |                                                                                                                                                                                                 |
| Panels                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                 |
| <b>Admissions</b><br><b>Chair:</b> Owen Holbrook<br><b>Meetings:</b> 2 – 3 a year<br><b>Function:</b> To prepare an Admissions Policy for approval by the FGB - To rank applications for admission to the school.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>Appeals</b><br><b>Chair:</b> Owen Holbrook<br><b>Meetings:</b> Formed when required.<br><b>Function:</b> To be the final arbiter for matters referred to the panel. Members elected depending on the nature of the content of the appeal to ensure no tainting.                                                                                                                                                                                                                      | <b>Discipline</b><br><b>Chair:</b><br><b>Meetings:</b> Formed when required.<br><b>Function:</b> To be the final arbiter for matters referred to the panel. Members elected depending on the nature of the content of the appeal to ensure no tainting.                                                                                                                                                                   | <b>Head Teacher Performance Management</b><br><b>Chair:</b> Owen Holbrook<br><b>Meetings:</b> Twice yearly<br><b>Function:</b> Setting of targets for the Head Teacher - Policy and procedures. |